



DEPARTMENT OF THE ARMY
HENRY H. LIND NONCOMMISSIONED OFFICER ACADEMY
BOX 339500, MAIL STOP 48A
JOINT BASE LEWIS-MCCHORD, WA 98433-9500

ATZT-HL

14 July 2022

MEMORANDUM FOR Soldiers Attending Basic Leader Course (BLC) at the Henry H. Lind Noncommissioned Officer Academy

SUBJECT: Welcome Letter, Basic Leader Course

1. Welcome to the Henry H. Lind Noncommissioned Officer Academy. You have been selected amongst your peers as the most qualified to attend BLC. Your selection to the course is a testament to your professionalism and commitment to the Army. I challenge you, while in the course, to engage your peers and facilitators during discussions and constructive training to achieve a solid foundation to further not only yourself but also your future Soldiers.

2. BLC will be conducted at the Henry H. Lind NCO Academy. I Corps Blue-Hash guidance may force us to conduct BLC virtually. Our SGLs are prepared to provide virtual facilitation, if required. BLC is not a live-in course; Students will return to their residence at night. Students attending TDY, your unit is responsible for the total cost of your TDY to include hotel, rental car, and per Diem. **All TDY Students will turn in a completed DD Form 1610 on day one to your SGL.**

3. The NCO Academy faces Liberty Shoppette and shares Nevada Avenue with the PX. Student parking is located in the gravel parking area. Please enter and exit the Academy through the entrance on Nevada Avenue. Do not park in any paved areas, behind BLDG 5999, or in front of the Academy.

**** Students will begin the process of enrollment into BLC by checking their enterprise email daily (<https://webmail.apps.mil/mail/inbox> for army.mil accounts or <https://web.mail.mil/owa/login> for mail.mil accounts). If you do not know which one you have, check both! ****

4. On Fill Day, all students will report to the academy formation at **0630**. The uniform will be army issued APFU with no spandex or unit gear. You will be given further instructions at that time. If you have a profile, regardless of temporary or permanent, you will have it with you for review. Students with temporary profiles will be denied enrollment. Students are required to show proof of COVID-19 vaccination, proof of an APPROVED exemption, or proof that you have an exemption PENDING in ETMS2 (memo from your Commander will suffice). Students who are not vaccinated and have a pending or approved exemption must provide results of a negative COVID-19 test

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from a medical facility no earlier than 72 hours prior to fill day (at home tests will not be accepted). Students who cannot provide proof at 0630 on Fill Day will be denied enrollment. Height and weight will be conducted on Fill Day and is a graduation requirement. We **WILL** do the Packing List layout on Fill Day.

5. All enrollment documents and prerequisites must be completed within 72 hours of the class start date or you will be dis-enrolled from the class. These documents include:

- a. Student Data Sheet (July 2022)
- b. Pre-Execution Checklist (TRADOC Form 350-18-2-R-E, APR 2018)
- c. Profile (if applicable)
- d. DA 5500/5501 (if applicable)

e. Post-Partum students are required to submit their "Volunteering to Attend Basic Leader Course (BLC) While in a Postpartum Status" Memo prior to enrollment into the course. Failure to provide clearance memo prior to or at 0630 on Fill Day will result in a denied enrollment.

6. The start time for BLC will be 0615 and ending approximately at 1730 (except for Fill Day, ACFT, and Commandant's Challenge). You will be in class on Saturdays, so please plan accordingly. The uniform during the course for all classroom facilitation will OCPs. Any deviations to this will be addressed through your SGL.

7. Blackboard.mil Learning Management System (LMS) houses the content for BLC lessons. You will need your CAC to log in to the system, ensure you know your pin number to your CAC.

8. BLC Overview:

a. BLC is designed to prepare Soldiers to lead team-level size units by providing an opportunity to acquire the leader skills, knowledge, and experience needed to be successful as Noncommissioned Officers. It is a branch-immaterial course that focuses on leader skills, knowledge, and experience that is needed to lead team-level sized units.

b. The course was redesigned with major changes to previous versions. The delivery methodology changed from small group discussions led by small group leaders to the Experiential Learning Model (ELM) with facilitator guided student discovery and learning. The course structure focuses on the Army Learning Areas and General Learning Outcomes.

c. The academy is dedicated to creating a training environment focused on discipline, leadership, and teamwork. Your facilitator will grade your performance fairly, and provide honest assessments of the strengths and weakness you demonstrate as a

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leader during the course. The BLC Cadre is here to be your trainer, coach, and mentor, and are dedicated to the leadership process.

d. Once again, congratulations on your selection to attend BLC. I am confident if you report for training each day with a positive attitude, willingness to learn from peers and facilitators, and work as part of a team, you will learn something about yourself and improve your leadership abilities.

9. For more information regarding BLC or necessary documents, please visit our website: <https://www.ncolcoe.army.mil/NCO-Academies/Henry-H-Lind-NCO-Academy/JBLM-Basic-Leader-Course/> or milSuite page: <https://www.milsuite.mil/book/groups/62630>.

10. The point of contact for this memorandum is Henry H. Lind Noncommissioned Officer Academy Basic Leader Course Branch Chief, MSG Mindy Williams at 253-967-6527 or by email at: mindy.m.williams8.mil@army.mil.

JONATHAN O. FADEYI
MSG, USA
Deputy Commandant